



THE ANTI-CRUELTY SOCIETY

A Commitment to Caring *Since 1899*

Volunteer Department

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www.anticruelty.org

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CAT CARE II: SOCIALIZATION TRAINING MANUAL

Introduction

Welcome to the Cat Care II: Socialization Program!

As an elite member of the Cat Care II: Socialization Program, you will have the opportunity to interact with some Adoption Room cats in an effort to make them more adoptable. This program consists of a group of volunteers who work with cats that are not adapting to the shelter environment. This dedicated group of socializers works with these cats on a regular basis as well as those who have been in the adoption room for a long time.

Program Objective

The Cat Socialization volunteers interact with Adoption Room cats to help alleviate the animal's stress, thereby enabling the cat to be more friendly and calm when approached by a potential adopter. This program will specifically target those cats that are not adjusting and visibly unhappy in addition to those that have been in the shelter for a long period of time.

Getting Started

Once you have completed the required training for the Cat Care II: Socialization Program your volunteer profile will be updated with your new qualifications and you will be ready to begin!

When You Can Volunteer

- The Anti-Cruelty Society is open to the public 7 days a week for adoptions:
 - Monday-Friday: 12:00 pm – 7:00 pm. Last adoption application at 6:30pm
 - Saturday & Sunday: 12:00 pm - 5:00 pm. Last adoption application at 4:30pm
- The Anti-Cruelty Society is open to the public for the receiving of animals seven days a week from 9:00 am - 7:00 pm.
- Cat Socializers may be in the shelter 7 days a week between 8:00 am and 7:45 pm.
 - It is recommended that you volunteer before or after the shelter is open for adoptions.
 - You may work with cats during adoption hours, however, try to keep the time worked with each pet brief. Remember to place the correct socialization card in the kennel card holder so staff knows of the animal's location.

Holidays

There are no adoptions on major holidays, but volunteers are encouraged to work with the animals on days where we are closed to the public.

Where You Can Volunteer

Cat Care volunteers will spend the majority of their time working with Adopted cats in a counseling room. Volunteers should remember to place a socialization card in the window to alert staff and other volunteers

that there is a loose cat being socialized. The Volunteer Office's 'multi-purpose' room is also available for cat socialization.

If a cat with which you were working is transferred out of adopts to the clinic or rehab additional training is required before you can visit with the animal. Contact the Volunteer Services Department if you are interested in being trained for the Patient Care program.

Working with Anti-Cruelty Society Staff and Other Volunteers

When you enter the cat adoption room, introduce yourself as a volunteer to the staff members and other volunteers in the room and identify yourself as a Cat Socializer.

Anti-Cruelty Society staff members are in the room to tend to the cats, and during adoption hours, to assist the public. Please ask a staff member for assistance with handling a cat or answering a question if approached by a visitor if you have not been trained in the Cat Adopts program.

Before you Volunteer:

Volunteers are encouraged to schedule their upcoming volunteer shifts using the online scheduler tool on the volunteer department page of the Anti-Cruelty web site. Although you will not be held to the shift you sign up for, this will enable other volunteers to better schedule their shifts around the shelter to meet shelter animals' needs. A program trainer will explain the process for scheduling a volunteer shift.

When You Arrive:

- Sign in at the front desk.
- Store personal items and collect supplies.
 - Stop into the Volunteer Office to store your belongings in a locker with your personal lock.
 - Collect supplies you may need for your program. Supplies may include hand sanitizer, treats, and disposable toys.
 - Locate your ID Badge. Your trainer will have placed a red star sticker in the upper left hand corner of your ID badge. This signifies that you are an approved member of the Cat Care II (aka LaSalle St. Kitty Cuddlers) team! This will allow other staff and volunteers to identify you as part of this program.
 - Don't forget to wear an apron! It will keep you fur free and will give you pockets for stashing treats and toys.
- Before you begin socializing, read the socialization volunteer's log located in a file on the desktop of the computer in the Volunteer Office "multi-purpose" room:
 - Double click on the desktop icon named "Shortcut to LSKC Program".
 - Double click on the File Maker Pro Document entitled, "Cat Socialization Notes Log".
 - This log serves as a conversation between cat socialization volunteers to communicate and record which animals are in need of or have been socialized and any other comments/observations made by the volunteer.
- Pick up a clean and dry plastic carrier from Receiving.

- Remember that there are sometimes dogs tied out in the receiving rooms and not all of them are friendly. If you enter the receiving entrance and find that there is a canine present ask a staff member to retrieve a blue carrier for you.
- Note that you will need to grab a new carrier for each cat you remove from adopts.

Before Leaving:

- When you are finished for the day, please use the cat socialization volunteer's log found on Google Documents to communicate your work and progress with the other volunteers. This log can be accessed from any computer on-site or even at your home. Instructions on how to use the log can be found at the end of this manual.
- Be sure to include your comments about the status of the cat(s) you worked with.
 1. Would they benefit from additional socialization?
 2. Have any breakthroughs been made?
 3. What techniques did you use to get the cat to respond to you?
 4. How did the cat act during the socialization session?

The more detailed the information you provide, the more beneficial the next volunteer's socialization session can be for that cat.

- Log your hours on your Volunteer Profile. Using a volunteer computer, open a browser window and go to the following website: www.myvolunteerpage.com.

Cat Socialization Procedures

Choosing a Cat

In the Cat Adoption Room, look to socialize:

- Older cats (7+ years)
- Cats that look withdrawn or frightened
- Cats who have been at the shelter the longest (their arrival date is on the kennel card)
- Cats that are rambunctious – allowing them to get out excess energy will make them more adoptable. You can find an “energy cats” list in the Multi-Purpose room in the volunteer office.

Most of these cats have the following laminated card in the kennel card holder. These cats should be given priority and socialized first. This card signifies that another volunteer or staff member has requested this cat be socialized and stands for “*I need socialization.*” If a visitor asks what the card means, please respond that it means the cat wants to play.



Remember that kittens tend to be adopted the quickest and therefore usually don't need additional socialization from Cat Socialization volunteers.

Spot Checks

Check to see that each cat you are working with has each of the following:

- Fresh Water
- Bedding
- A plastic riser or shoe box
- Toys

If a cat is missing one or more of the above items please provide them. If you are unsure of where to find something, ask the attending staff. When refilling water bowls be careful not to touch the kennel bars with the can tip. Also note that filling the dish too high may cause water to spill.

Socialization Supplies

Remember to utilize a variety of supplies such as toys, brushes, and straws located in the volunteer office for your socialization time with the cat. These supplies can be found in the white cat program cabinets against the back wall.

- If any of the supplies are running low, please notify the Volunteer Services Department.
- Supplies must be disinfected or discarded after each use (ergo, between cats) unless you are leaving the toy with the cat in their kennel.
 - Use the sink and wash area in the cat adoption room or in the clean & preen room to do so.
Remember to return the supplies to the cat program cabinet when you are finished.
- When using treats they should be given in small amounts and used to create a relationship with the cat and to reward social behavior. If a cat responds positively to the treats, you should make a note of the type in the socialization log. This will help the next volunteer know exactly when and what type of treats the cat was given.

Before Removing a Cat

The kennel card is the most important document for each cat, as it contains all health, temperament, and behavior information for an animal. If at any point you do not understand, cannot read, or have forgotten what a notation or symbol means – ask a shelter staff member.

- Volunteers should not write on the kennel cards, with the exception of one specific area: To provide a name to a cat that does not have one.

Check if a Behavior Screening Report (BSR) has been filed on a cat before commencing in socialization. These reports are kept at the customer service desk in a black file organizer and cats are listed by animal number and name. If your cat has one, read the report to get further information about its personality.

In addition to the kennel card and BSR, you should remain aware of the cat's physical condition and attitude, as well as additional notes in the kennel card holder. Do not remove a cat from the kennel if any of the following signs are present:

- **“Waiting for Test Results”** - which means the cat cannot be removed from the cage, shown or adopted until the results of the Feline Leukemia test are recorded by the clinic.
- **“Adoption Pending”** – A person is in the midst of the adoption process and is awaiting approval
- **“I’m Adopted”** – This cat is going home with someone and the adoption has been approved
- **“I am not available for adoption at this time”** – various health or behavioral issues may be the reason for this sign, or the cat may be sent to a breed rescue organization.
- **“Hold for BSR”**- This cat will be specifically held for the behavior department so that a behavior assessment could be preformed. For your own safety as well as others, do not remove this cat from his kennel. This also means that if this cat is on the adoption floor, he is not available for adoption until the hold is removed.

Reward Training

Help cats practice appropriate behavior when people approach and open kennel doors.

- **DO** wait for the cat to show the tiniest sign of desirable behavior, then immediately reward them with both yummy treats and increased social distance--i.e. dropping a treat and immediately retreating from their cage. Desirable behaviors include not hissing or spitting, eye contact, curiosity and approaching calmly, with no signs of aggression.
- **DO** repeat until the cat learns to control social distance by offering calm, confident behaviors instead of threat displays.
- **DO** slowly increase the amount of calm and confident behaviors the cat must show before you retreat.
- **DO** wait for the cat to show the slightest sign of positive behavior (such as not hissing, showing an interest in you), then reward them and end the session.
- **DO** acknowledge that a show of stress indicates that you have progressed too quickly.
- **DO NOT** request or encourage a behavior; **DO** wait for a desirable behavior.

Help cats learn to exit their kennel calmly and politely.

- **DO** wait for the cat to show the tiniest sign of desirable behavior, then immediately reward them by opening the cage and putting in yummy treats. Desirable behaviors include approaching, making calm eye contact, rubbing against the cage door, sniffing at the hand, or soliciting affection or attention.
- **DO** repeat until the cat is offering calm, friendly behaviors to get you to open the cage door and reward them.

- **DO** speak or sing softly to kitty, and praise them quietly for desired behaviors.
- **DO** slowly increase the amount of calm and friendly behaviors the cat must show before you open the door and reward them.
- **DO** wait for the cat to offer a friendly, positive behavior, then reward them and end the session.
- **DO** acknowledge that a show of stress indicates that you have progressed too quickly.
- **DO NOT** request or encourage a behavior; **DO** wait for a desirable behavior.

Removing a Cat from a Kennel

- Once you have chosen a cat to socialize, and have practiced the reward training techniques above, slowly take it out of the kennel and place it in the blue plastic carrier. Be sure to close the kennel door as well as the latch of the carrier.
- Place a *"I'm being socialized"* card (shown below) into the kennel card holder. This signifies to staff and other volunteers that the cat is currently being socialized:



- If the cat is reluctant to leave the cage, do not force them out. Try to soothe the cat in the cage by talking softly, petting, or possibly brushing them. This low-key approach often works to bring the cat out from the back of the cage. You may then try to remove them, but sometimes it is best to just socialize the cat in the cage. Often times, just kind words and a calm voice will do the trick.
- Do not socialize two cats at the same time unless these cats are kenneled together.
- Some shy cats may benefit from keeping their bed with them during socialization – so pull that out of the kennel too.

Working with Shy Cats

There is bound to be a time when a cat is not yet comfortable leaving their cage. In this case, there are several things that you can do to make the cat more comfortable.

First, turn sideways and stand or crouch by the cage. Being sideways ensures you will not end up leaning into the cage which could overwhelm the cat. You may extend your hand toward the cat, but should stop two or three inches away. This is an invitation to the cat and will let you know if the cat is interested in meeting you.

- If the cat leans forward to sniff and doesn't move away, it is likely fine for you to gently pet the top of the cat's head, scratch its chin or softly rub its cheek. If the cat enjoys this, you can pull his/her hand

back a few inches to attempt to lure the cat forward for more attention. If the cat comes forward or becomes more active in the cage, you should spend another minute petting and talking to the cat. You may then attempt to remove the cat for a visit on a bench. If the cat isn't prepared for this, you may continue to pet the cat while they are in their cage.

- If the cat retreats, you shouldn't reach farther back to pet the cat, but wiggle your fingers and encourage the cat to return to the front of the cage for more attention. Also, watch for signs that indicate the cat is becoming over-stimulated and stop petting if need be.
- If the cat does not accept the invitation for attention, entice the cat to play using a straw, pipe cleaner or pencil (move it slowly back and forth on or under the paper or blanket a few inches away from the cat; if the cat watches it but doesn't paw at it, move the item up the wall of the cage or across the top of the cat's hiding box if it is under one). You may use a wand toy to use, but begin with the stick end and not the toy end. Again, if the cat seems to be interested but isn't playing, offer the toy end (a Cat Charmer is often the most successful toy) but move it above and do not flick or throw the toy at the cat.
- Treats may also be used to encourage the cat to come forward for attention. If possible, break the treat into two or three pieces. Offer a piece to the cat. If they eat it, offer another piece and then create a trail of treats from the cat toward the front of the cage. After the cat eats a few treats, the visitor may again extend an invitation for petting.

Please do not remove a shy cat and do not succumb to pressure from staff or volunteers to remove a shy cat that is not ready to come out of their cage. Forcing a cat in this situation will only make it more fearful and more difficult for personnel and future visitors.

Moving Cats

Once in a carrier, socialization volunteers should move the cat to a quiet, private, enclosed space for their socialization session.

- You may use any of the counseling rooms located near the volunteer office to socialize the cats. Counseling room #5 is the quietest and should be your first choice.
- You may also use the multi-purpose room in the Volunteer Office for socialization.
- Place a sign on the window of the room door so that others know what is happening in the room. These signs can be found in the Cat Socialization supply cabinet or in the multi-purpose room.

When transporting a cat from the adoption room to a counseling room, it might be helpful to place a towel over the carrier to help minimize any additional stress or anxiety the animal may feel. You never know when a loud or large dog or group of people will be coming down the hallway scaring the cat even further.

Socialization Length

A socialization session should last between 15-30 minutes based upon the cats needs. Some cats may only be able to stand it for a few minutes while others may enjoy a longer time. Please use your judgment when deciding how long to socialize. If you sense the anxiety or stress level of the cat rising, it might be best to return the cat to its kennel and try again next time.

Remember, this program focuses on a very specific population of cats and progress may be made in small incremental steps rather than giant leaps after one session. Sometimes a cat may not “come around” for a few weeks or longer, but don’t give up! Every session, no matter how short or long, is making a difference to the cats.

Post Socialization

- Return the blue plastic carrier to Receiving and place it in the large disinfectant tub. Staff will take it out after an appropriate time.
- Once the cat is back in their kennel, tidy up the counseling room you used. Clorox wipes are located in the cat socialization cabinets and multi-purpose room to disinfect the table or any other surface the cat may have been on. Please note that this does not include the floor.
- You may choose to socialize another cat. If so, please repeat these steps each time to interact with another cat.

Additional Notes

Hand Washing:

- Volunteers are **required** to wash their hands before and after each cat encounter.
- In addition, hand-washing is required if a volunteer comes in contact with a fomite (i.e..any object that may potentially be carrying a germ), feces, blood, body fluids, secretions, excretions, exudates or articles contaminated by these substances.
- Wash hands before eating, drinking or smoking; after using the restroom; after cleaning animal cages or animal-care areas; and whenever hands are visibly soiled.
- Liquid hand sanitizers may be used if hands are not visibly soiled, but hand washing with soap and running water is preferred.

Euthanasia

One of the most difficult realities you will encounter at the shelter is your knowledge that the shelter performs euthanasia on some animals. The majority of the euthanasia performed occurs to animals undergoing tests and evaluations by the clinic and staff, prior to placement in the Cat Adoption Room. Sometimes cats who have been placed in the Adoption room undergo reevaluation for health and temperament, and may be deemed unadoptable. In these circumstances The Anti-Cruelty Society exhausts the following options when appropriate before euthanizing the animal:

- Medical treatment and placement in our rehabilitation suite.
- Relocation to foster home for the treatment of an illness and/or socialization.
- Placement with a rescue organization if available

If these options are not feasible, the shelter may decide to euthanize the animal in question. With this in mind please note that there is no time limit on a cat that is up for adoption and that as long as they remain

healthy and psychologically sound they will remain in the Adoption Room until an appropriate placement is made.

Bites and Scratches

If at any time you are bitten or scratched it must be reported immediately to the manager on duty. *There are no exceptions to this rule.* We are required by law to place animals who have bitten someone on a 10 day quarantine and must comply for legal reasons. If you are bit by a cat you are socializing immediately return the cat to the carrier, wash the bound out thoroughly with soap and water and contact a manager.

Conclusion

On behalf of the animals and staff - thank you for your time spent socializing the cats.

Your efforts will help those animals having difficulty adjusting to shelter life get adopted at a faster rate. The shelter environment is stressful for the cats, and every little thing we can do to help them adjust will relieve some of this stress. No doubt, human interaction is the best medicine for some of these cats, and even just hearing a calm, soothing, kind voice will help a cat ease its stress and open up to allow its true personality to shine through.

As a group of elite volunteers, we appreciate your efforts to work with these cats on a regular basis and hope you understand that the progress you make with the cats—no matter how small—goes a long way for both the cat and its eventual adopter.

THANK YOU



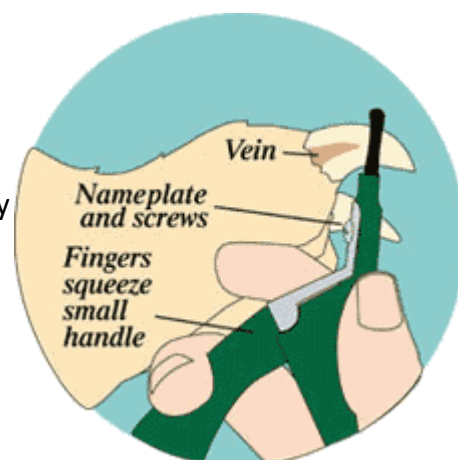
Appendix

Kennel Card Descriptions

Category	Description
Name	<ul style="list-style-type: none"> If this field is blank, volunteers can give a name to the animal A person adopting a pet with a name, can change the name of the animal after adoption if they would like.
Animal #	This number is indicated directly under the animal's name. It also appears on the pet's collar. All information about this animal is stored under this number
Adoption Price	The animal's adoption fee
Breed	Lists the animal's perceived breed.
Sex	Male or Female. If the animal is altered it will be indicated in this field.
Color	The color of the animal's coat.
Size	The current and/or anticipated size of this animal when fully grown
Weight	The animal's weight as of the most recent Physical Exam
Age	The animal's estimated age.
Currently Altered:	If the cat or kitten is altered the word "Yes" will appear in this category
Declawed	If the animal is a cat and declawed a designation will appear in this category.
Intake Date/Time	Indicates when the animal arrived at The Anti-Cruelty Society (i.e. how long they have been here)
Intake Type	This category designates how the animal arrived at the shelter: <ul style="list-style-type: none"> Owner Guardian Surrender Transfer In
Intake Reason	States why the animal was brought in to the shelter.
Housetrained	Yes or No.
Environment	Whether the pet lived in or out of doors.
Buddy	Whether the pet came in with a companion animal
Microchip #	If the animal has a microchip the number will be listed in this category.
Vaccinations	Indicates if the cat is "Current" or "Due"
Microchip Provider	The company with which the microchip is registered
Implant Date	The date the microchip was implanted, if known.
Shelter Care	A description of the shelter insurance offered to adopters
24PetWatch	Additional information about the microchip service
Notes	Medical and behaviorist notes about the pet.

Trimming a Cat's Nails

1. Assemble what you will need - a high quality pair of trimmers and kitty treats.
2. Remove the cat from their kennel following the Cat Adopts Procedures outlined earlier in the manual.
Sit down on a Cat Adopts bench and place the cat in your lap or have someone hold your cat on a table.
3. Hold the cat's paw firmly and push on their pads to extend the nail. Locate where the quick (or vein) ends. If the quick is not visible do not trim the cat's nails.
4. Using the nail trimmer, cut the nail below the quick on a 45-degree angle, with the cutting end of the nail clipper toward the end of the nail. You will be cutting off the finer point. The quick is generally easy to see, and you can cut the excess away with one cut.
5. After each cut praise the cat verbally and offer them treats.
6. If the cat will tolerate it, do all four feet this way. If they will not, take a break. If you can continue, do not forget to trim the dewclaws. If not clipped they can become so long they curl up and grow into the soft tissue, like a painful ingrown toe nail.
7. If you accidentally cut the quick, wipe off the blood and notify a staff member.
8. After trimming the cat's claws, spend some time socializing and petting the cat so they do not form a negative association with the experience.
9. After placing the cat back in their kennel, sanitize the nail trimmers.



Socialization Cards



These cards are used to mark cats who need additional socialization. Please remember to keep these cards in the kennel card holders so staff and additional volunteers know to spend additional time with this kitty.



These cards should be placed in the kennel card holder whenever a cat is removed from Cat Adopts for additional socialization work. This card will alert staff and other volunteers that the kitty is with a Cat Care volunteer.



These large cards should be placed in the windows of counseling rooms or offices being used for cat socialization. They alert staff and volunteers that there is a loose cat in the room.



These cards are markers that a cat needs a Clean & Preen session. After grooming the cat, remove this card and place it in the card sorter in the Cat Adopts kitchen.



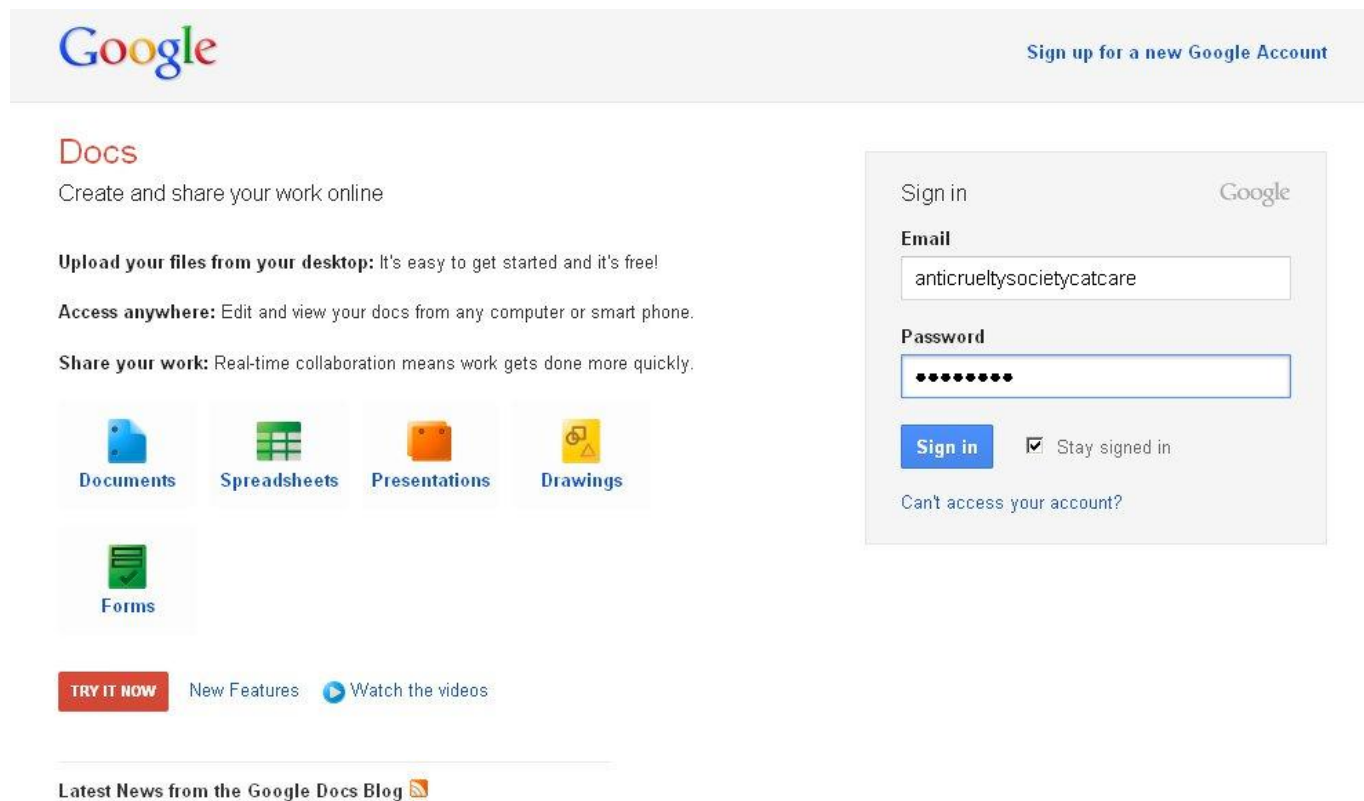
This card signifies that a cat is currently in a Clean & Preen session.

Cat Socialization Log Instructions

The Cat Socialization log will help volunteers and Behavior Specialists track the progress of cats who are within the Cat Care II program. Volunteers will be able to access the log from any computer on or off-site of the shelter. This means that volunteer notes can also be added from your home computer as well.

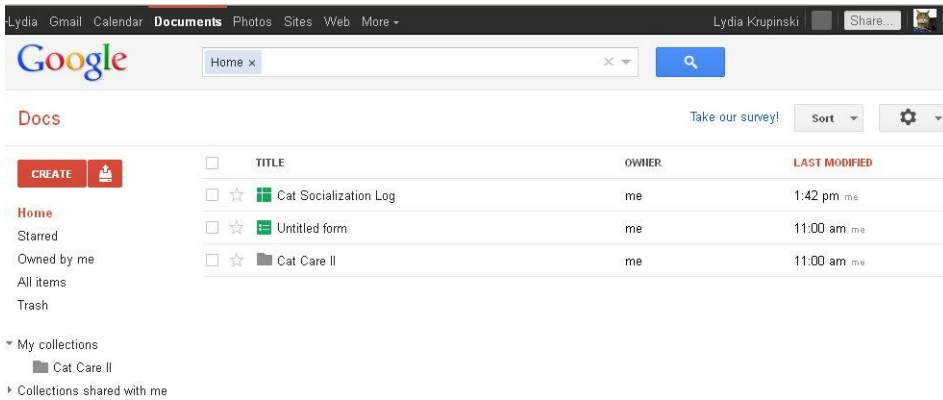
Follow these instructions to access and properly use the Cat Socialization Log:

- 1) Go to the following webpage: <https://docs.google.com>
- 2) Sign in using the following:
E-mail: anticrueltysocietycatcare
Password: faye1899



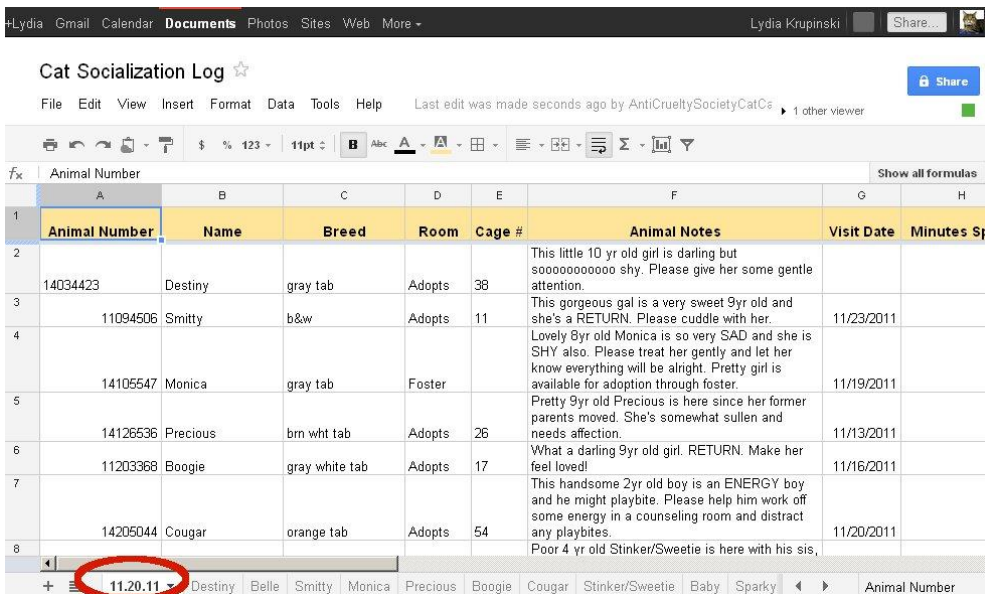
The screenshot shows the Google Docs homepage. At the top left is the Google logo, and at the top right is a link to "Sign up for a new Google Account". Below the logo, the word "Docs" is displayed in a large font, followed by the tagline "Create and share your work online". There are three main sections of text: "Upload your files from your desktop: It's easy to get started and it's free!", "Access anywhere: Edit and view your docs from any computer or smart phone.", and "Share your work: Real-time collaboration means work gets done more quickly." Below these sections are five icons representing different document types: Documents, Spreadsheets, Presentations, Drawings, and Forms. At the bottom left, there is a red "TRY IT NOW" button, a link to "New Features", and a link to "Watch the videos". At the bottom right, there is a link to "Latest News from the Google Docs Blog". On the right side of the page, there is a sign-in form with the following fields: "Sign in" (with the Google logo), "Email" (with the text "anticrueltysocietycatcare"), "Password" (with a masked password "*****"), a "Sign in" button, a "Stay signed in" checkbox, and a link "Can't access your account?".

- 3) Once you are signed in you will see a list of documents. Click on "Cat Socialization Log."



4) The most up-to-date list of cats on the socialization list will be found on the tab marked with a date. After socializing with a cat click on this tab to update the following columns:

- Visit Date
- Minutes Spent



Google Docs interface: dia Gmail Calendar Documents Photos Sites Web More

Cat Socialization Log

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Cage #	Animal Notes	Visit Date	Minutes Spent	Vis
38	This little 10 yr old girl is darling but soooooo shy. Please give her some gentle attention.			
11	This gorgeous gal is a very sweet 9yr old and she's a RETURN. Please cuddle with her.	11/23/2011	45	
	Lovely 8yr old Monica is so very SAD and she is SHY also. Please treat her gently and let her know everything will be alright. Pretty girl is available for adoption through foster.	11/19/2011	15	
26	Pretty 9yr old Precious is here since her former parents moved. She's somewhat sullen and needs affection.	11/13/2011	30	11.
17	What a darling 9yr old girl. RETURN. Make her feel loved!	11/16/2011	45	
54	This handsome 2yr old boy is an ENERGY boy and he might playbite. Please help him work off some energy in a counseling room and distract any playbites.	11/20/2011	30	
	Poor 4 yr old Stinker/Sweetie is here with his sis,			

Bottom tabs: 11.20.11, Destiny, Belle, Smitty, Monica, Precious, Boogie, Cougar, Stink

5) To create specific notes about your visit, find the name of the cat at the bottom of the spreadsheet and click on their name.

Google Docs interface: Cat Socialization Log


File Edit View Insert Format Data Tools Help Last edit was made 3 minutes ago by AntiCrueltySocietyCatC 1 other viewer

Cage #	Animal Notes	Visit Date	Minutes Spent	Visit Date	Minutes Spent	Visit Date	Minutes Spent
38	This little 10 yr old girl is darling but soooooo shy. Please give her some gentle attention.						
11	This gorgeous gal is a very sweet 9yr old and she's a RETURN. Please cuddle with her.	11/23/2011	45				
	Lovely 8yr old Monica is so very SAD and she is SHY also. Please treat her gently and let her know everything will be alright. Pretty girl is available for adoption through foster.	11/19/2011	15				
26	Pretty 9yr old Precious is here since her former parents moved. She's somewhat sullen and needs affection.	11/13/2011	30	11/23/2011	30		
17	What a darling 9yr old girl. RETURN. Make her feel loved!	11/16/2011	45				
54	This handsome 2yr old boy is an ENERGY boy and he might playbite. Please help him work off some energy in a counseling room and distract any playbites.	11/20/2011	30				
	Poor 4 yr old Stinker/Sweetie is here with his sis,						

Bottom tabs: 11.20.11, Destiny, Belle, Smitty, Monica, Precious, Boogie, Cougar, Stinker/Sweetie, Baby, Sparky, Animal Number

6) Enter the date, min spent, your name and notes within the designated columns. Also remember to answer the following four questions in the corresponding fields (not pictured):

1. How did the cat act during the socialization session?
2. What techniques did you use to get the cat to respond to you?
3. Have any breakthroughs been made?
4. Would the cat benefit from additional socialization?

	A	B	C	D	E	F
1	Precious #14126536	Date	Min Spent	Volunteer Name	Socialization Notes	
2		11/9/2011	30	Carole	easy into carrier, took food to room but not eat until back in cage, explored the whole soc rm thoroughly, nuzzled me and got on my lap briefly, played with ring on string, ready for a forever home	
3		11/13/2011	30	Faith	Did not seem to leave the cage with out her brother. Loved petting and chin scratches in the cage.	
4		11/23/2011	30	Carole H	PRECIOUS SHARES CAGE 26 WITH TIGGER. Today when staff was cleaning a staffer said DONT BITE ME! Precious was the possible biter. Since I planned to see her today, I suggested staffer put in carrier so I could see Precious next. In soc rm she explored rm including desk & bench. When near me, OK to pet, mild interest in string toys, not laser mouse BUT fascinated with new little light clicker I brought. It took abt 10 min to become buddies, mild shedding.	
5						

7) Google Documents saves your work as you go – so once you have finished updating profiles simply click “Anticrueltysocietycatcare” at the top of the page and then click “Log Out.”

You are welcome to update cage #s and locations. If an animal is adopted, and you happen to know the date of adoption, please make note of it on the individual cat’s profile under the “Socialization Notes” heading.

Copies of these instructions will be available in the multi-purpose office on the Cat Care bulletin board.